



Meeting Minutes

QF-HR-08

Meeting No.	3 rd Developers Coordination Meeting	Meeting Date	Thursday March 11, 2021 Start at 11:11 AM, End at 11.35AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Formatted: Superscript

Attendees

	Name	Company		Name	Company
1	Eng Mohamed Taha	SCATEC & ES Community	11	Eng Eslam Salah	TSK-E
2	Eng. Merna Ghaly	<u>Environmental Specialist – Infinity</u>	12	Eng Ahmed Bahaa	SPV
3	Eng Ahmed Abdelaziz	Firnas Shuman Consultant	13	Eng Ahmed Taha	Alfanar
4	Eng Omar Yousef	Scatec	14	Eng Abdelshakour Gamal	Alfanar
5	Mr Ahmed Yehia	Scatec	15	Eng Ali Wasfy	FMC
6	Eng Abdelrahman Nasr	Sterling & Wilson	16	Eng Mahmoud Hussein	FMC
7	Yara Mansour	Sterling & Wilson	17	Ms. Zarifa Mostafa	FMC
8	Eng Farag Sabry	TAQA	18	Ms. Noha Hazim	FMC
9	Eng Mahmoud Zidan	Infinity	19	Ms. Aisha Mohamed	FMC
10	Eng Ahmed Sedeek	Alcazar	20	<u>Eng. Abd elAziz Mahmoud</u>	<u>FMC</u>

Commented [MH1]: I think Eng. Abd ElAziz attended the meeting

Commented [MH2]: Could check also, because I think Eng. Mohamed Zidan BSDA member attended the meeting also ?

Item	Description of Discussion
1	<p>FMC Services Recap:</p> <ul style="list-style-type: none"> ➤ Road Maintenance <ul style="list-style-type: none"> • FMC finished <u>the</u> maintenance of-of the following: <ul style="list-style-type: none"> - Road No. 3, and H road and western road starting from road no.1 to road no.3 , also road no.4 from gate 4 to El Subh plot . - Section between road no.3 and road no.4 is closed now-now. - Roads no.1 and no.3 are still <u>under maintenance-working in it.</u> ➤ Waste Management <ul style="list-style-type: none"> • Amount of non-Hazardous waste collected from the plots during 1st Quarter Quarter are

according to the following.

- FMC has received 6646 kg in December ~~2020-2020~~.
- FMC has received 1903 kg in January. ~~2021-2021~~.
-
- FMC has received 6153 kg in February ~~2021-2021~~.

The increase of amount during Dec. 2020 and Feb. 2021 is due to some plots were have construction work .

It is expected that the waste will be in range of ~~increased about~~ 2 or 4 tons per month in the ~~future~~-future.

- **Recyclable Waste which ~~were~~was collected from the Park during 1ST Quarter~~Quarter~~.**
 - In December 2020 & January 2021, ~~we noticed increase of RDF amount which was collected from plots have more amount of RDF,~~ So we recommend to support FMC keep the amount to range of RDF by segregating waste.
- **Water and Wastewater Management**
- **Wastewater & water for Benban Solar Park during 1ST Quarter.**
 - During last three months, ~~same range of~~wastewater ~~was in range of about~~ 1100 m³ per month and the water is less than ~~wastewater-wastewater.~~

Formatted: Bulleted + Level: 1 + Aligned at: 0.8" + Indent at: 1.05"

Formatted: Superscript

EHS Accidents

During the 1st Quarter, there were four Accidents occurred:

- **Two accidents related to Health and ~~Safety~~Safety.**
 - Car Accident, occurred on 27th of December 2020 by Securitas Company .
 - Cable Accident, occurred on 10th Of January 2021.
 - ~~FMC recommended all drivers must have defensive driving training-training.~~
 - ~~After finish editing plans-plans,~~ FMC will conduct a defensive driving training .
- **Two Accidents related to ~~Environment~~Environment.**
 - Dumping waste from substation No. 3 beside gate No. 3, occurred on 23rd of January 2021.
 - Dumping waste from substation No. 3 beside gate No. 3, occurred on 17th of February 2021.

At the first accident FMC has tried to communicate with substation No. ~~3-Management~~3 Management Team , but at

the second accident FMC team were ~~there and~~there and restrict action , also communicate with police and forced the substation team to get back the waste inside .

- **FMC need support from developers to make sure about managing of waste and ~~not~~ to deal with unauthorized companies , FMC suggest if ~~the four substation need~~you want to deliver waste outside , ~~they~~ should contact FMC to discuss ~~the proper~~ solutions and good prices or send it to FMC after segregation the waste.**

Formatted: Bulleted + Level: 1 + Aligned at: 0.97" + Indent at: 1.22"

3	<p>Community</p> <ul style="list-style-type: none"> ➤ CSR <ul style="list-style-type: none"> - Start implantation of CSR program,program, the CSR manager of CSR is now on ground,ground, has an office in Aswan and start communications with neighbors villages . He is meeting all the stakeholders related all the activities on CSR plan . He had meetings with the community in Benban Bahary, Benban Qebly and El Mansouria with Master CAP members,members, some natural leaderships and some governmental entities , they are reevaluated the activities in the CSR plan . - CSR plan has different fields,fields, one of them field of health part , the first step in this field is Kidney Dialysis units already delivered to Benban Qebly new Hospital Hospital. Now, It is now in process of preparation operations,operations, this issue has a lot of problems for past 2 years , but they over came all the problems . ➤ Gender based violence trainingtraining:- It is a workshop conducted by Om Habibah Foundation in cooperation with SCATEC and SPV about Gender based violence in the work place . Soon will communicate this training to all the plots through FMC,FMC.
4	<p>FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com
6	<p>Questions</p> <p>Q: What are the corrective actions taken for the tow environmental accidents?</p> <p>A: For the first the accident report shared with ES Community,Community, reported area and the amount,amount.</p> <p>For the second accident FMC team were there and had a meeting with the substation management team and security manager , also communicate with police for asking them to get back the waste inside substation or to send waste to Aswan landfill,landfill.</p> <hr/>

Request :

Send DevCo invitation earlier a week ~~before~~ before.

Revision No. / Date: 1 / 01 Jan 2020