



Meeting Minutes

QF-HR-08

Meeting No.	6 th Developers Coordination Meeting	Meeting Date	Thursday May 10, 2021
			Start at 11:30 AM, End at 12.94AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Merna Ghaly	Infinity & ES Community	10	Eslam Salah	TSKE
2	Mohamed Taha	Scatec & ES Community	11	Radwan Younis	TSKE
3	Riham Younis	Firnas Shuman	12	Abdelrahman Abouelhamd	Nomac
4	Abdelrahman Nasr	Sterling & Wilson	13	Ahmed Gaber	Volitalia
5	Yara Mansour	Sterling & Wilson	14	Mahmoud Hussein	FMC
6	Ahmed Bahaa	SPV	15	Zarifa Mostafa	FMC
7	Mo'men Khamis	SPV	16	Asmaa Mostafa	FMC
8	Abdelshakour Gamal	Alfanar	17	Noha Hazim	FMC
9	Ahmed Sedeek	Alcazar			

Item	Description of Discussion														
1	<p>FMC Services Recap:</p> <ul style="list-style-type: none"> ➤ Waste Management <ul style="list-style-type: none"> - Amount of non-hazardous waste were collected from plots during 1st and 2nd quarters in kg : <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Date</th> <th>Amount (kg)</th> </tr> </thead> <tbody> <tr> <td>Dec.20</td> <td>6646</td> </tr> <tr> <td>Jan.21</td> <td>1903</td> </tr> <tr> <td>Feb.21</td> <td>6153</td> </tr> <tr> <td>Mar.2021</td> <td>1122</td> </tr> <tr> <td>Apr.21</td> <td>2223</td> </tr> <tr> <td>May.21</td> <td>1496</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - Recyclable waste which have collected from the park during 1st and 2nd quarters (kg) : <ul style="list-style-type: none"> • Small amount for cardboard regarding to last Dec.20 . • Mixed plastic in ec.20very high, also paper and RDF . • Metal amount last January is high during last 6 months . 	Date	Amount (kg)	Dec.20	6646	Jan.21	1903	Feb.21	6153	Mar.2021	1122	Apr.21	2223	May.21	1496
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	<ul style="list-style-type: none"> ➤ Water and Wastewater Management <ul style="list-style-type: none"> - Amount of water and wastewater which deliver during the last 6 months are same, at last month reduce a little. ➤ Road Maintenance <ul style="list-style-type: none"> - According to FMC plan, has already finished rebuilt for all roads no.1 , no.2 , no.3 , no.4 , H road and western road . - FMC started continuous maintenance at road no.1 as there are some problems due to the storm from last 2 weeks.
2	<p>Community</p> <ul style="list-style-type: none"> ➤ Community liaison and labor compliance Social <ul style="list-style-type: none"> - Gender Based Violence Training With scatec team. - Cultivation camp for endemic plant species in the first Cataract Islands Reserve “Saloga & Ghazal “in corporation with Ministry of Natural Reserves in Aswan. ➤ CSR <ul style="list-style-type: none"> - CSR office opened and functioning since early January. - Kidney Dialysis Units in Benban Qebly Hospital. - Tendering for the local Market Renovation. - Ramadan food donations for Benban villages “3000 food supplies bags”. - Tendering and awarding local companies for schools’ maintenance “3 schools”. - Newly born milk donations “1000 cans”. ➤ Grievances <ul style="list-style-type: none"> - Have received 5 grievances. - Grievances which solver were only 3. - Outstanding grievances solved from previous FEM are 4. ➤ Newsletter <ul style="list-style-type: none"> - Distribute 3500 copies in the park. - Distribute 10400 copies for the local community. - Distribute 600 copies for other community .
3	<p>FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com
4	<p>Questions</p> <p>Q 1.a: About water receipts, lenders wishes to keep copies of water receipts not just receipts from FMC or list, So what I would do probably prepare like a balance sheet that shows all that went in from various developers and all that went out and the combined receipts that add up to old with dispose, so in that case the balance shows what developer produce and the quantity of dispose with dates ? (Scatec)</p>

A: We have a long communication and discussion in this issue with the lenders, since previous FMC we already agree for procedure for correcting the receipts, this procedure is having a register for daily amount for each vehicle collected waste from all plots, signed and Stamped from FMC , so you can ask for this register .

Q 1.b: Is there any written commitment to prove it in the audit ? (Scatec)

A : We don't have written commitment, just discussion and send email for all developers regarding this issue .

Note from Nomac:

Regarding water and wastewater management, we are as a developer requested to have contract with authorized company from FMC side, it's developer's responsibility , and it was clear for auditors and confirmed from their side .

Q 2: Asking about sand piles which in road no.2and H road , it is exist since 1 month ago, could it remove shortly or will still ? (Alcazar)

A: This issue was discussed with E&S Community last week and told them that we had a problem with work during Ramadan , back to our presentation in road maintenance we already start again but in road no.1 because there is a problem as it totally closed by sand .