



Meeting Minutes

QF-HR-08

Meeting No.	8 th Developers Coordination Meeting	Meeting Date	Thursday August 05 2021
			Start at 11:00 AM, End at 11.35AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Mohamed Taha	Scatec & ES Community	12	Ahmed Sedeek	Alcazar
2	Patricia Gimenez	Alcazar & ES Community	13	Mostafa Elrefay	TSKE
3	Merna Ghaly	Infinity & ES Community	14	Eslam Salah	TSKE
4	Riham Younis	Firnas Shuman	15	Ahmed Gaber	Volitalia
5	Ahmed Abdelaziz	Firnas Shuman	16	Ahmed Attia	Scatec
6	Abdelrahman Nasr	Sterling & Wilson	17	Abdelaziz Mahmoud	FMC
7	Yara Mansour	Sterling & Wilson	18	Mahmoud Hussein	FMC
8	Farrag Sabry	TAQA	19	Zarifa Mostafa	FMC
9	Ahmed Bahaa	SPV	20	Asmaa Mostafa	FMC
10	Morcos Refa't	TBEA	21	Noha Hazim	FMC
11	Samaher Gamal	Alcazar			

Item	Description of Discussion
1	<ul style="list-style-type: none"> ➤ ESMPs Updates - All the environmental and social management plans (ESMPs) are in the final stage of reviewing and updates which will be approved by lenders. - According to our discussion before: - <ul style="list-style-type: none"> ✓ FMC finished their reviews and updates in last March. ✓ BSDA finished their reviews and updates in last July.
2	<ul style="list-style-type: none"> ➤ FMC Services Recap: ✓ Water and Wastewater Management Updates - No Accidents were reported related to water and wastewater. - GPS tracking system is working well and we share the ID and password with any of the developer according to the request.

#	Amount of wastewater disposed from the park (m ³)	Amount of water delivered to the park (m ³)
Total	792	1060

- **Enquiry from Scatec about Wastewater receipt**

✓ **Wastewater documents are:**

- Register signed from white care supervisor, environmental manager and water and wastewater manager.
- Copy of receipts.
- So, these documents must be requested from the developer because when you request you will get all total amount for the month and follow up the date which truck enter your plot, number of final destination receipts from NAWWCo.
- Every DevCo, we will share all receipts and during the month, so you will have receipts and request the register.
- Also, you can request from Eng. Tarek Abdelrazik – Water and wastewater Team Leader .

✓ **FMC installed a waste treatment plant.**

- It is still under testing period.
We will take water from storage tank inside FMC (have 3 pump), then take water to big tank or aeration tank.
- we use activated sludge aeration method Method.
- There are 2 blowers for in the aeration tanks for mixing oxygen and oxidation of the wastewater.
- The big tank (aeration tank is divided into two small tanks inside it, where the oxidation is done in the first tank and the removing of sludge in the second tank.
- Finally, there is a dozing pump for chlorine and can get final tank, and this water will use for road maintenance.

Why FMC trying to do that?

- 1) Economically, FMC will reduce the cost of delivering wastewater to NAWWCo.
- 2) Eco-friendly, using this process will have a positive impact to local community as well as for Benban project.

✓ **Waste Management (Quantities and Updates)**

Waste Quantities received from plots:

Non-hazardous Waste management

Waste received:

- 1.988 Tons during the period.

Hazardous waste management

Liquid Hazardous Waste

Waste received:

- 323 Liters of liquid hazardous waste were received from plots.
- No waste was transferred or disposed during this period.

Solid Hazardous waste:

Waste received:

- 560 Kg.
- Naserya landfill – Alexandria is the authorized landfill for
- the final disposal of liquid waste.
- No waste was transferred or disposed during this period

Hazardous medical waste:

- 0 Kg of medical waste sent to Aswan Health Directorate.

- Recyclable materials quantities (kg):

Type of Waste	Paper	Cardboard	Plastic	RDF	Organic Waste	Wood	Metal
Quantities (Kg)	333	70	528	304	223	320	210

✓ **Road Maintenances Updates**

- Finished periodical maintenance for roads no.3 & 4.
- Start working in road No. 2 and Hroad.
- Roads which finished their maintenance are no.1, H road and western road.

✓ **Pest Control Activities**

➤ **The outcomes of the visits are concluded in:**

Surrounding Fences of the Park, FMC, Police accommodations and Waste Facilities area are protected well by using pest control system and we can notice decrease of infected traps from the above chart.

➤ **Conclusion:**

Regarding to visit reports (from Visit No. 2 to visit No. 8), there was only one abnormal notice of rodents in western fence during visit No. 8 and other surroundings Fences of the Park, FMC, Police accommodations and waste Facilities area are in a good control condition during the period of this report.

➤ **HSE statistics**

- FMC has 7 ambulance / cases

Case	Hypertension	High Temperature	Fractures & Twisted Bones	Colic	Drill Cases
Number	0	0	1	4	2

- FMC has 27 clinic / cases.

Case	Hypertension	High Temperature	Others	Colic	Injuries	Drill Cases
Number	2	6	10	2	5	2

4	<p>➤ Community Liaison and Labor compliance Updates.</p> <ul style="list-style-type: none"> ✓ Stakeholder Engagement plan <ul style="list-style-type: none"> - First Master CAP meeting to update the community on CSR plan implementation The Master CAP meeting was held on the 8th of July, that meeting was to update the community about the CSR plan implementation and to present what is left from the plan this year to take their feedback on the activities which happened during the past 6 months or so. ✓ CSR Activities Updates <ul style="list-style-type: none"> - Ongoing activities on the local Market Renovation Start to build the local Market. - Ongoing activities on the school maintenance Start maintenance at schools. - Orientation on the Entrepreneurship boot camp with the local CSOs CSR office started the orientation with the local associations about presenting the steps of the good camp and what will happen and their participation in the first orientation. So that was the first meeting and will be followed by other meetings. ✓ Park outreach to community <ul style="list-style-type: none"> - SPV cooperates with (women from Benban local community and Ministry of Environment “Natural Reserves in Aswan”) to produce Environment friendly bags Patch)
5	<p>➤ FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com
6	<p>➤ Questions</p> <p>Q 1.a: About the periodical maintenance, how doing and how often? (Firnas Shuman) A: Every month do periodical maintenance for 2 roads.</p> <p>Q 1.b: Which roads do periodical maintenance for this month? (Firnas Shuman) A: Roads no.3 and 4.</p> <p>Q 2.a: Asking about water and wastewater, who is the responsible person for water and wastewater register from FMC? (TSKE) A: The responsible person will contact you after meeting.</p> <p>Q 2.b: About road maintenance, vehicles are always stuck at roads no.1 and 4, it is repeated issues? A: Will share your comments about road no.4 with maintenance team and will feedback. But for road no.1, it is because we have several times wind and we try to solve it.</p>

	<p>Q 3: About the permissions of Treatment plant, Is it under process? (Alcazar)</p> <p>A: For getting approval from EEAA there were some steps:</p> <ol style="list-style-type: none"> 1) Contract with a consultant, we already do that, and he finished his work. 2) The consultant should deliver the ESIA to EEAA and should have review from EEAA. <p>Now we have finished the second step and waiting the review from EEAA if it approved or request more clarification.</p> <p>The plan is type C.</p>
<p>7</p>	<p>➤ Request from FMC:</p> <ul style="list-style-type: none"> • Please share with FMC investigation report for any accident because lenders requested that from FMC.
<p>8</p>	<p>➤ Request from E&S Committee:</p> <ul style="list-style-type: none"> • Need to discuss separately regarding investigation reports which requested, as there are some points to discuss with FMC , Lenders and ES Committee because may be some lenders blocked to share their internal reports .