



Meeting Minutes

QF-HR-08

Meeting No.	4 th Developers Coordination Meeting	Meeting Date	Thursday April 08, 2021
			Start at 11:00 AM, End at 11.47AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Merna Ghaly	Infinity & ES Community	12	Abdelrahman Abo Elhamd	Nomac
2	Mahmoud Hamed	Total Eren & ES Community	13	Moataz Bayoumi	Gila
3	Riham Younis	Firnas Shuman Consultant	14	Mahmoud Sobhy	Alfanar
4	Ahmed Attia	Scatec	15	Abdelshakour Gamal	Alfanar
5	Abdelrahman Nasr	Sterling & Wilson	16	Ahmed Gaber	Voltaia
6	Yara Mansour	Sterling & Wilson	17	Ali Wasfy	FMC
7	Mahmoud Zidan	Infinity	18	Ahmed Bakr	FMC
8	Ahmed Bahaa	SPV	19	Mahmoud Hussein	FMC
9	Mahmoud Zenhom	SPV	20	Zarifa Mostafa	FMC
10	Ahmed Sedeek	Alcazar	21	Asmaa Mostafa	FMC
11	Samaher Gamal	Alcazar	22	Noha Hazim	FMC

Item	Description of Discussion
1	<p>FMC Services Recap:</p> <ul style="list-style-type: none"> ➤ Road Maintenance <ul style="list-style-type: none"> • FMC finished maintenance of: <ul style="list-style-type: none"> - Road No. 2 and H road and western, also road no.4. - Roads no.1 and no.3 from gate no.3 to H road are still working in it. • FMC started to implement road signages: <ul style="list-style-type: none"> - According to traffic management plan, FMC start with speed limit signages on road no.2 and road no.3. - Signages are plot no., speed limit, seat belt, slow down and for should not park here. - FMC planned to finish all signages before the end of the month.

➤ **Waste Management**

- Waste collection from plots according to waste facilities area and daily work is going well from mobilization till now.
- FMC add some adiated measures according to request from Developers.
- FMC has a plan to visit each plot about 8 visits per month,
If any plot needs to increase the visits, can contact directly with the waste management team and will send the team to collect.
- Quantities of waste collected from 24/02/2021 to 23/03/2021:

Plot	Percentage	Plot	Percentage
Voltalia	1%	Acciona	8%
Alfa Solar	1%	Scatec	9%
ENERRAY	1%	Infinity	11%
Access	3%	Nomac	12%
Sterling	6%	FMC	14%
		Alcazar	33%

- Recyclable materials quantities (kg) :

Type	Quantity (kg)	Type	Quantity (kg)
Metal	1%	RDF	21%
Wood	3%	Paper	245
Organic Waste	18%	Plastic	33%

- In the previous meeting we recommend supporting FMC keep the amount to range of RDF.
- Service of fence and common area cleaning:
It is implemented according to plan, If there is any issue about littering inside common roads, directly contact with FMC and will send the team.
FMC contract is to collect litter inside common roads, sometimes found concrete waste beside the road , although it isn't our scope , we instruct the team to check every road and clean any pieces of construction waste .

➤ **Water and Wastewater Management**

- No accidents were reported related to water and wastewater.
- GPS tracking system is working well and will share ID and password with the developers according to request.

EHS Accidents

2

- Have two fire accidents, already receive investigation reports and will share with BSDA.

Community

3

- Please consider using the official copy of contract for the casual workers.
- This copy was approved by labor office and lenders during the construction phase.

	<ul style="list-style-type: none"> ➤ CSR <ul style="list-style-type: none"> - BSDA started distribution of 3000 food supplies bags to the families in need in Benban villages.
4	<p>Last Updates</p> <ul style="list-style-type: none"> - SPV organizes a cultivation camp for endemic plant species in the first Cataract Islands Reserve “Saloga & Ghazal “ in corporation with Ministry of Natural Reserves in Aswan .
5	<p>FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com
6	<p>Questions</p> <p>Q 1: Why FMC does not collect hazardous waste from plots? (Nomac) A: The services which implemented on the ground according to the management plans, but plots can request this as a paid service and there was one plot requested it.</p> <p>Q 2.a: Is there any plans for regularly or yearly maintenance in road no.1? (ENERRAY) A : The maintenance which performed now from FMC is extra than the contract , FMC has periodic maintenance that includes compacting and adding water to roads?</p> <p>Q 2.b: How many times will the maintenance performed? think that every 3 or 4 months it will be good for road No.1 because the sand comes from other sides, so if we have a permanent solution for this issue with a little coast for FMC, if it possible can make a higher fence or sand block? A: FMC will search for a solution and make suggestion to BDEA for take the proper action.</p> <p>Q 3: How could FMC deal with the final destination for sewage? (ENERRAY) A: The only authorized final destination for the park is New Aswan Water and Wastewater Co.</p> <p>Q 4: Asking about getting ID & password for water and wastewater GPS tracking system? (INFINITY) A: FMC will share the data with developers.</p> <p>Q 5.a: The road connecting high way and gate no.3, there is a lot of sand close the road, hope make exception for not cause any damage or dangerous for people or vehicles. “Alfanar” A: FMC scope for maintenance is in the common roads inside the park, but will send our team to check And feedback soon.</p>

	<p>Q 5.b: Nearly 3 weeks ago there was Infront of the Alfancar plot, stuck on the sand during the Maintenance in road no.3, then a vehicle from Health & Safety Home came and just investigate. and take photos without any help and leave the driver alone, did not send any vehicle or machine to help him?</p> <p>A: FMC didn't have a notification from the driver who had the accident, he must communicate with FMC and call emergency number according to protocols.</p> <p>FMC will investigate this accident, but anyone have emergency should directly communicate with FMC during emergency numbers (unfortunately, the safety officer from Alfancar didn't share any evidence about this issue).</p>
	<p>Suggestions:</p> <ul style="list-style-type: none">• Instruct fence cleaning team to inform the plot security gate that they will clean the fence to avoid any suspicion.